

# NEW CHURCH START-UP BUDGET WORKSHEET

Through the end of the first month

To be completed by new church pastor in consultation with the Advisory Board.

## ADVERTISING

|                           |    |
|---------------------------|----|
| Television                | \$ |
| Radio                     | \$ |
| Newspaper                 | \$ |
| Flyers and/or Doorhangers | \$ |
| Mail                      | \$ |
| <b>TOTAL ADVERTISING</b>  | \$ |

## OPERATIONAL EXPENSES

|   |    |
|---|----|
| <b>OFFICE (no contracts should be signed for office space without approval of new church board)</b>       |    |
| First month plus deposit  | \$ |
| Furniture (chair, desk, bookshelves, etc.)  | \$ |
| Equipment (computer, copier, fax, etc.)   | \$ |
| Supplies (accounting system, checks, paper, pens, etc.)   | \$ |
| <b>MEETING ROOM (no contracts should be signed for office space without approval of new church board)</b> |    |
| First month plus deposit  | \$ |
| Equipment (chairs, podium, PA system)   | \$ |
| Supplies (Bibles, communion set, visitor cards, etc.)   | \$ |
| Janitorial expenses   | \$ |
| <b>MISCELLANEOUS EXPENSES</b>   |    |
| Accounting services   | \$ |
| Coaching fees   | \$ |
| <b>TOTAL OPERATIONAL EXPENSES</b>   | \$ |

- RMDC approved church planters will be supported financially by the RMDC Church Planting Department. This support will be used to cover coaching expenses and payment for financial services from Kingdom Services. This support shall be given to the church planter for one year and shall begin at the discretion of the church planter and the Church Planting Catalyst Team.

## SALARY

|                                  |    |
|----------------------------------|----|
| Pastor's Package (see worksheet) | \$ |
| Secretarial Expenses             | \$ |
| <b>TOTAL SALARY</b>              | \$ |

### CHRISTIAN EDUCATION EXPENSES

|   |           |
|---|-----------|
| Sunday School curriculum (1st quarter)              | \$        |
| Supplies (whiteboards, easels, etc.)                | \$        |
| Children's supplies (crayons, treats, prizes, etc.) | \$        |
| <b>TOTAL COST</b>                                   | <b>\$</b> |

### NURSERY EXPENSES

|  |           |
|--|-----------|
| Nursery worker   | \$        |
| Disposable items (diapers, wipes, disinfectant, cookies) | \$        |
| Non-disposable items (toys, cribs, rocking chairs)       | \$        |
| <b>TOTAL NURSERY EXPENSES</b>                            | <b>\$</b> |

### MID WEEK SERVICE EXPENSES

|                                |           |
|--------------------------------|-----------|
| Facility Costs                 | \$        |
| Youth Group Expenses           | \$        |
| Children's Ministries Expenses | \$        |
| <b>TOTAL MID WEEK COSTS</b>    | <b>\$</b> |

### TOTAL FIRST MONTH EXPENSES

|                                   |           |
|-----------------------------------|-----------|
| Advertising Total                 | \$        |
| Operational Expenses Total        | \$        |
| Salary Total                      | \$        |
| Christian Education Total         | \$        |
| Nursery Total                     | \$        |
| Mid-Week Total                    | \$        |
| <b>TOTAL FIRST MONTH EXPENSES</b> | <b>\$</b> |

**NO CONTRACTS FOR EXPENSES ARE TO BE SIGNED WITHOUT PRIOR APPROVAL OF CHURCH BOARD.**